

**Fredonia Township Board-Regular Meeting
June 15, 2020 6:30 PM
Fredonia Township Hall
8803 17 Mile Rd, Marshall, MI 49068**

MINUTES

BOARD MEMBERS present: Doug Damon, Supervisor Cathy Combs, Clerk JC Skowron, Treasurer Ken Huestis, Trustee Terry Day, Trustee
STAFF present: Phil Damon, Fire Chief Jacob Washburn, Deputy Supervisor/FD Training Officer Dan Livingston Sr., Calhoun County Planning Commission George Crandall, Twp. Planning Committee

PLEDGE OF ALLIGENCE

AGENDA – Additions/Deletions: Fire Department Bills

GUESTS: Residents wanted to inquire about nuisance report on neighbor who has trash around property. Doug advised would contact Zoning Administrator Robert Hawley.

MINUTES FROM PREVIOUS MONTH:

Motion made by Ken and supported by JC to approve the May 18 and June 1, 2020 minutes.

APPROVED AS READ

FINANCIAL REPORT-

JC provided revenue and expenditure report ending 5/31/20 for board to review.

PLACED ON FILE FOR AUDIT

READING OF THE BILLS by Cathy Combs

Reviewed bill listing presented as of 6/3/20. No questions presented. Motion made by Ken and supported by Terry to accept the *Reading of the Bills* as read.

APPROVED AS READ

CORRESPONDENCE: NONE

PUBLIC COMMENT: – ONLY FOR ITEMS ON THE AGENDA: NONE

REPORTS:

Fire Department: Phil Damon reported there were 7 fire runs in March, 10 in April and 7 in May. March had 10 medicals, April had 7 and May had 5 for the month. Fire department had some training postponed because of COVID-19. Completed pump training and small engine equipment training along with meetings regarding COVID-19 calls. Engine 8, Pumper8 and Rescue 8 were all taken to Greenville for annual pump tests, annual inspections and servicing. Phil wanted to thank retired firefighter Steve Newman and firefighter Angie Myers for taking the time to shuttle the trucks back and forth to Greenville. New fire apparatus agreement has been

signed and preconstruction meeting will be June 18 & 19, 2020. Also, the department is continuing to work on golf outing scheduled June 27, 2020, 9:00 AM @ the Marshall Country Club.

County Planning: None

Cemetery: Doug advised 1 burial at Lyon Lake Cemetery. We had 10 people assist with cleaning up tree debris left from last week's storm at Lyon Lake. There were 2 residents who helped at Houston and 2 who cleaned up Lutheran. Doug thanked Roger, Charlie and Phil for mowing and donating time to clean up brush.

Fredonia Planning Commission: None

Zoning/Ordinance Enforcement: Public hearing slated for June 24, 2020 at Fredonia Township Hall.

Finance: The finance advisory has met several times to review budget.

*Suggested to board to review excess money in accounts and determine if releasing to general funds of carrying over to next fiscal year.

*Recommendation to board to list all assets, set aside funds and replace on rotation.

*The public safety account will close and move back to Fire department.

*Discussed special funds and pump assessment on Lyon Lake taxes. It is a recommendation to reduce lake residents by ½ % and deeded residents by ¼% to reduce the weed fund by 5 years. Pursuant to financial advisory, a motion was made by Terry and supported by Doug to reduce lake residents by a 1/2 % and deeded residents by ¼% to reduce weed fund by 5 years. Motion carried unanimously.

*In addition, discussion held regarding distributing interest or having a administrative fee for processing Lyon Lake expenses as the expenses only affect Lyon Lake residents. Motion made by JC and supported by Ken to have interest remain in general fund vs. segregating into special fund accounts, this would be consistent with application of funds. Motion carried unanimously.

*Also, discussion held on assessing Lyon Lake level, board will review and find original plan. Motion made by Ken and supported by Doug to table and research the pump located in fire department. Motion carried unanimously.

Old Business:

1. Plumbing Inspector:

Each inspector determines their inspection fee, the plumbing inspector is requesting an increase of \$25 for his inspection fee which corresponds with the State inspection fee of \$75. Motion made by Ken and supported by Doug to increase the plumbing inspection fee to \$75. Motion carried unanimously.

NEW BUSINESS:

1. **Budget:** Board reviewed the proposed revenue and expenditure report presented on special funds. Motion made by JC and supported by Doug to accept the proposed budget for special funds. Motion carried unanimously.
2. **Master Plan:** Will table to July. Public hearing is June 24.
3. **Budget Adjustments:** Cathy discussed additional funds needed to compensate one more board of review member from March BOR. Motion made by Cathy to move \$85 from Deputy Clerk salaries and \$22.95 from Deputy Clerk FICA to pay BOR member \$300 from March BOR. Motion carried unanimously.
4. **Resolution to dissolve Employee Deferred Compensation Plan:** A resolution to no longer participate in the Employee Deferred Compensation Plan (457) effective 7/1/20 presented to the board. At this time, the township only has 2 employees who participate in this plan and it will decrease expenses to discontinue our participation in the plan. Both employees have been contacted and agree with discontinuing effective July 1. Resolution made by Terry and supported by JC to discontinue our

participation in the Employee Deferred compensation plan effective July 1, 2020. Roll call vote: Terry-yes; JC-yes; Doug-yes; Cathy-yes; Ken yes. Roll call vote carried unanimously.

- 5. **Fire Department Bills:** Phil and Jacob discussed purchasing flashlights (Halogen to LED), tools for pumper and squad truck, toolboxes for sides of trucks, foam nozzles totaling \$5,100. Motion made by JC and supported by Ken to approved \$5,100 to purchase equipment for fire department. Motion carried unanimously.

Public Comments: None

Board Comment:

JC advised she will take over bank reconciliation.

Cathy advised with upcoming elections in August and November, if anyone is interested in being an inspector to advise Clerk or Deputy Clerk Laura Miller. Also, Firekeepers sent \$5,000 local shared revenue sharing and township sent a thank you note to Firekeepers.

Supervisor Doug Damon adjourned the meeting at 8:37 PM

Minutes prepared by Cathy Combs

_____ 6/16/20
Cathy Combs, Township Clerk **Date**

_____ _____
Doug Damon, Township Supervisor **Date**