

**Fredonia Township Board Regular Meeting
August 22, 2022 6:30 PM
Fredonia Township Hall
8803 17 Mile Rd, Marshall, MI 49068**

MINUTES

BOARD MEMBERS present: Doug Damon, Supervisor Cathy Combs, Clerk JC Skowron, Treasurer Ken Huestis, Trustee Terry Day, Trustee

STAFF present: Phil Damon, Fire Chief Jacob Washburn, Deputy Supervisor/FD Training Officer Dan Livingston Sr., Calhoun County Planning Commission George Crandall, Twp. Planning Committee Terry Travis, Code Enforcement Officer

PLEDGE OF ALLIGENCE:

AGENDA – Additions/Deletions: Consumers Power; Limit for spending \$500 vs \$1500; Property Split Charge

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA: None

CORRESPONDENCE: None

MINUTES FROM PREVIOUS MONTH:

June 20, 2022 Minutes: *Updated copy not printed therefore will be tabled until September meeting. In addition, Ken spoke up and advised that he did mention that the truck inspections did not total the \$10,260.58 and would like that change made as well. Clerk will separate out the \$10,260.58 (\$7,191.45 truck inspections/\$3069.13 repairs to engine 8). Clerk advised that all the invoices came in together and reminded that explanation on the invoice with department numbers as well is needed when submitted for payment. Phil advised he wanted a closed session.

July 18, 2022 Minutes: Clerk advised that the 1% Admin was omitted and would read as follows: Discussion held on 1% admin fee and it was determined that it needs to be a board vote. JC made motion and Terry supported to implement the 1% administration fee and review annually. Motion carried unanimously. JC made motion and Terry supported to approve June 23, 2022 minutes with updates. Motion carried unanimously.

AMENDED AND APPROVED

FINANCIAL REPORT-

Treasurer JC Skowron provided financial reports as of 7/31/22. Discussion held on reports needed to show balances for fund accounts.

FILE FOR AUDIT

READING OF THE BILLS by Cathy Combs

Bill listing presented and reviewed by board as of 7/19/22 totaling \$79,763.58, this amount includes the truck loan payment of \$65,611.00. Motion made by Terry and supported by JC to approve bills as presented. Motion carried unanimously.

APPROVED AS READ

REPORTS:

Fire Department: Phil reported 8 fire and 10 medical calls for the month of August 2022. The new SCBA's have been placed in service as well as the training. The department sold used SCBA equipment to Olivet Fire Department for \$20,000. No updated information on the radio grant sponsored by Marshall Fire Department. A CPR/AED demonstration was put on by the Chief, Captain Jacob Washburn, Captain Mike Russell and firefighter Dan Cole at the Wilder Creek Conservation Club. In addition, the fire extinguishers are in need of servicing both in the fire department and township. There are 13 on the trucks and in the station and 3 in the township. Mack's Fire Protection will provide the service. Budget amount is in the Fire Equipment Repair/Maintenance. JC made motion and Ken supported to service the fire extinguishers including the township. Motion carried unanimously.

Ambulance: No meeting in August. Department is having trouble with finding a chaise or new ambulance and estimate that this will be a long process.

Road: Road projects have started.

Cemetery: Sexton Cathy reported that she is working with families on plots and has removed flags from the cemetery

Zoning/Ordinance: Right to Farm; Doug advised attorney is working with Right to Farm in Lansing and zoning admin.

Fredonia Planning Commission: On behalf of the Planning Commission, George advised that a recommendation to have Bridget Hicks serve out the term for Genie Rogstad. Doug made motion and JC supported to accept the recommendation of having Bridget Hicks on the planning commission. Motion carried unanimously. Master Plan is close to being sent out to the public.

OLD BUSINESS:

***Security:** No update to provide on the doors. Doug mentioned other repairs needed such as the floor in the fire department and possible use of the ARPA funds. Doug will provide clarification from our auditor.

***My Place/Twin Valley:** Doug is awaiting a call back from the county.

NEW BUSINESS:

***Security Light Agreement submitted by City of Marshall:** An agreement has been received to be signed on the increase amount for LL street lights. Doug made motion and JC supported to sign the agreement presented. Motion carried unanimously.

***Fire Truck Payment:** Fire Truck payment is paid annually by August 1. If we made a payment in April to save 4 months of interest then would need to flag as interest and make another payment by August 1 or the bank would apply the April payment to the principal and the August payment would be late. Treasurer recommends at this time and how the loan is set up, making the payment due date as of August 1. Board will review again.

***Parks:** Township has 2 years to either spend or give to another township. A suggestion was made for a basketball court outside fire department and asking ideas from the community on how the funds should be used.

***Parking Lot:** Doug advised he had 2 bids provided to sealcoat, repair cracks and paint lines, AIM-\$12,059.46; Quality Asphalt, \$11,730. Discussion was held in using the ARPA funds to complete repairs.

Cathy made motion and Ken supported to approve estimate from Quality Asphalt in the amount of \$11,730 as long as ARPA funds can be used for this expense.

***Foundations/Cremations:** Discussion held on who to contact for installing foundations and cremations if the families need someone to assist. Sexton Cathy will contact JR Brunner and other townships to ask who they use at this time. Sexton will also review with Jacob Washburn.

***Snow Removal:** It is that time of the year and since it has been 2 years since a bid for the township/fire department parking lot, an ad will be placed in the advisor requesting bids.

***Audit:** Information received and will provide a copy to departments to review and comply.

***Consumer Power:** Fire Department would like to review billing Consumers Power for time when assisting with down wires. A truck stayed during the last storm from 10:00 p.m. – 6:00 a.m. and wanted to know if there is a current ordinance. Also, who would be liable if they leave the area? Doug called attorney and if another call comes in, use own discretion. Doug also spoke to Greg Moore from Consumers and township should have an ordinance. Board will compile an ordinance and bring to next meeting for review.

***Limit for spending \$1500 vs. \$500:** Discussion held on updating the amount that each employee would have to spend without board approval. Doug will review the date of last update.

***Amend budget to add ARPA fund:** Cathy made motion and Ken supported to add total amount of ARPA fund to current budget. Motion carried unanimously.

Public Comment: IT Assistance and if still pursuing and if Clerk will have assistance with note taking

Board Comment: Cathy advised if possible any additions to agenda could be provided a head of the meeting and understands that sometimes this is not possible.

***Closed Session:** Phil advised he is requesting a closed session. Terry asked if personnel issue and Phil explained it could be. Cathy made motion and Terry supported to move into closed session. Cathy made motion and Terry supported to come out of closed session with no action taken.

Supervisor Doug Damon adjourned the meeting at 9:10 PM

Minutes prepared by Cathy Combs

Cathy Combs, Township Clerk _____

Date: 8/23/22-Typed

Doug Damon, Township Supervisor _____

Date: