

**Fredonia Township Board Regular Meeting  
September 20, 2021 6:30 PM  
Fredonia Township Hall  
8803 17 Mile Rd, Marshall, MI 49068**

**MINUTES**

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**BOARD MEMBERS** present:  Doug Damon, Supervisor  Cathy Combs, Clerk  JC Skowron, Treasurer  Ken Heustis, Trustee  Terry Day, Trustee  
**STAFF** present:  Phil Damon, Fire Chief  Jacob Washburn, Deputy Supervisor/FD Training Officer  Dan Livingston Sr., Calhoun County Planning Commission  George Crandall, Twp. Planning Committee

**PLEDGE OF ALLIGENCE:**

**AGENDA** – Additions/Deletions: None

Tommy Miller spoke to remind residents to take the county wide survey for internet access.

Greg Hewitt discussed an ORV ordinance in Fredonia Township with the following considerations in the ordinance along with other necessary information:

- \*vehicles having a road and trail sticker
- \*head and tail lights on vehicle
- \*minimum speed 25 mph
- \*no driving on MDOT roads
- \*must have slow moving sign
- \*must have mirrors and turn signals
- \*drive on roads only in daylight hours
- \*operate in daylight hours only
- \*helmet must be worn

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**PUBLIC COMMENTS FOR ITEMS ON THE AGENDA:** None

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**CORRESPONDENCE:** Board of Review meeting held on July 20, 2021. Fredonia Township Board of Review approved 15 petitions that were presented and there were clerical errors or mutual mistakes of fact corrections. Further discussion held on following open meetings act.

Update on nuisance complaint for Lyon Lake property: New permits have been pulled, inspectors, city electric, property owner and supervisor met at the property. Property owner has the allotted time as anyone else would be given to make repairs.

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**MINUTES FROM PREVIOUS MONTH:**

Motion made by JC and supported by Ken to approve the minutes of the July 19, 2021 board meeting.

**APPROVED AS READ**

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**FINANCIAL REPORT-**

Treasurer JC Skowron provided financial report for board review.

**FILE FOR AUDIT**

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**READING OF THE BILLS** by Cathy Combs

Bill listing presented and reviewed by board totaling \$16,763.56. Motion made by Terry and supported by JC to approve bills as presented.

**APPROVED AS READ**

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**REPORTS:**

**Fire Department:** Phil reported 4 fire calls and 8 medical calls for the month of July. In August, there were 9 fire and 9 medical calls. The fire training for the month included personal protective equipment inspection, pumping operations and truck checks. Tanker 8 is now in service. Phil wanted to thank the following Fredonia Firefighters who worked at the Calhoun County Fair; Mike Russell; Carter Votava, Angie Myers, Parker Smith, Doug Myers, Dan Cole and Phil Damon. Phil and Dan Cole attended and represented Fredonia Fire Department at the Ross Common, 42<sup>nd</sup> Annual Michigan Fireman's Festival. In addition, 2 out of the 3 grants submitted have been approved for air packs and turnout gear. Fredonia will pay 5% of the grants equally \$11,200.

**Ambulance:** Nothing to report.

**Roads:** Next meeting to be held the first part of November.

**County Planning:** None

**Cemetery:** Doug reported 6 burials (4 Houston and 2 Lyon Lake). He has been busy selling plots as well.

**Zoning/Ordinance:** Review of code enforcement officer will be discussed in new business.

**Fredonia Planning Commission:** Next meeting will be the week of 10/18/21.

**Board of Review:** None

**Finance:** None

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**OLD BUSINESS:**

**Computer Service Rate:** Reviewed 2 quotes provide: One for \$75 per hour to service computers when not working. Also, Critical Computer Solutions Inc. provided and estimate for remote support, priority service, backup monitoring, annual network health check, and other services. No contract and can cancel any time by the 20<sup>th</sup> of the month. The cost is \$245 per month. In addition, a quote for updating our server backup hardware is \$375. CCS also provided quotes for updating server, email/host services and hardware updates. Discussion held on different quotes. Ken made motion and JC supported to hire Critical Computer Solutions, Inc. \$245 per month and also update the server backup hardware of \$375 at this time. Board will review replacing equipment, etc. once satisfied with services provided by CCS. Motion carried unanimously.

**NEW BUSINESS:**

**\*Code Enforcement Officer:** Doug discussed meeting with code enforcement officer at Springfield and recommend offering the position at \$23.50 per hour plus mileage. Further discussion will be held with Tina in regards to the position of Zoning Administrator. Ken made motion with support from Terry to offer position to Tina Seaman for code enforcement officer and once salary discussed for zoning administrator, and then a special meeting will be held. Motion carried unanimously.

**\*Lease of Fire Truck:** Doug advised nothing to report at this time.

**\*Maintenance Hourly Rate:** Cathy discussed the hourly rate for maintenance personnel is set at minimum wage and recommends setting at \$12 per hour. Dave has been in this position for a few years, does a great job and should be compensated accordingly. In addition, budget was set to provide this raise. Cathy made motion and JC supported to increase the hourly rate for Dave Tackett to \$12 effective 9/1/21. Motion carried unanimously.

**Public Comment:**

- \*Board of Review provided a list of recommendations only
- \*Lyon Lake property and Nuisance issues discussed

**Board Comment:** Cathy reported 264 absentee applications mailed to permanent absentee voters for the November 2, 2021 Special Election. Discussed the COVID relief fund and resubmitting with Doug’s signature on the forms.

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**Supervisor Doug Damon adjourned the meeting at 8:16 PM**

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Minutes prepared by Cathy Combs

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| _____<br><b>Cathy Combs, Township Clerk</b>     | <b>Date</b> 9/27/21 |
| _____<br><b>Doug Damon, Township Supervisor</b> | <b>Date</b> _____   |