

**Fredonia Township Board Regular Meeting
February 20, 2023 6:30 PM
Fredonia Township Hall
8803 17 Mile Rd, Marshall, MI 49068**

MINUTES

BOARD MEMBERS present: Doug Damon, Supervisor Cathy Combs, Clerk JC Skowron, Treasurer Kyler Speaker, Trustee Terry Day, Trustee

STAFF present: Phil Damon, Fire Chief Jacob Washburn, Deputy Supervisor/FD Training Officer Dan Livingston Sr., Calhoun County Planning Commission George Crandall, Twp. Planning Committee Terry Travis, Code Enforcement Officer

PLEDGE OF ALLIGENCE:

Guests:

Ken Huestis, with the Marshall Ambulance Authority to provide information on purchasing cots for their organization and requesting townships to consider donating \$5,000 to go towards the purchase of new power cots. Questions asked by board members if ARPA funds were available to submit a request by their organization.

AGENDA – Additions/Deletions: Lawn Mowing and Website

PUBLIC COMMENTS FOR ITEMS ON THE AGENDA: None

CORRESPONDENCE:

Anonymous letter received, each board member has a copy and will address internally.

MINUTES FROM PREVIOUS MONTH: January 16, 2023

Terry made a motion and JC supported to approve the January 16, 2023 minutes as printed. Motion carried unanimously.

APPROVED AS READ

FINANCIAL REPORT-

JC provided Revenue and Expenditure report with % of budget used as of 1/31/2023 and discussed that the board review the line items that are close to exceeding the budget.

FILE FOR AUDIT

READING OF THE BILLS by Cathy Combs

Bill listing presented and reviewed by board as of 1/19/2023 totaling \$60,940.55. JC made a motion and Kyler supported to accept bill listing as presented. Motion carried unanimously.

APPROVED AS READ

REPORTS:

Fire Department: There were 6 fire and 7 medical calls for the month of January 2023. Training: CPR renewal, 1 gel and blood glucose training along with assessing geriatric patients. The North bay area of station 1 has been removed and replaced due to broken concrete. A drain pipe was also found under the concrete broken and replaced. Phil contacted Doug who advised board of \$3600 additional needed to replace the drain. Phil also reported more cracks on the South bay needing to be repaired.

Ambulance: Ken Huestis reported on calls received and chaise for the new ambulance is in route to be built. He also presented to the board a request for the board to consider donating \$5000 to the Ambulance Authority in order to purchase a new power cot. Their board purchased 5 and they are asking townships for additional funding. Cathy advised funds were given to the township as a non-profit to utilize for projects at the township. Township has a list of items to utilize the funds which exceed the amount donated. Cathy reviewed with our auditor and MTA and directed that the Marshall Ambulance Authority would need to update millage or raise fees as the township would need value to value and unable to donate funds that were donated to the township.

Road: The road committee met on February 7, 2023 to finalize 2023 projects.

Cemetery: Sexton Cathy reported 2 burials. She also advised that with new prices from Brunner Lawn Care that would recommend the board review increasing lot and foundation fees. Discussion held on perpetual care Clerk Cathy moved to increase all burials \$200 and add a \$50 foundation administrative fee. Motion carried unanimously. Sexton Cathy will be working on cemetery rules and provide fees to local funeral homes.

Zoning/Ordinance: None

Code Enforcement: Terry reported he is working on a few issues within the township.

Fredonia Planning Commission: George advised next meeting will be April 10, 2023 and will revisit solar and short term rentals.

OLD BUSINESS:

***ARPA Funds:** Board discussed the following and estimates needed:

Parking Lot – pending until spring and additional quotes

Roof – Estimates needed

Camera/Security – Kyler researched further and determined that using “Blink” or something comparable would suit our needs at the township. Cathy has 2 to try and will have installed.

Fire Department Floor: Repairs completed except for approach and Phil will obtain estimates to repair South Bay and Station 2.

Flooring Kitchen and Hall: Cathy will reach out to Newton Township on contact information on who installed their new floor and obtain estimate

Doors: The double door still needs to be replaced in the hall due to not being sealed and not keeping closed.

***Fire Truck Body Repair:** Will be completed in April.

***Audit:** Cathy spoke to Ross Sprague, auditor and will be mailing booklets on 2/21/23 for the board to review.

NEW BUSINESS:

***Park Funds:** The parks and recreation department provided a 2022 allocation report to be completed by township. Once completed and minutes from the meeting provided, then will allocate the 2023 funding. On the report the allocation from the township states that the committee has met and is deciding where to allocate the funds. Cathy moved and Terry supported that the recommendation from the committee will be provided to the board on who to allocate the Park funds to in 2023. Motion carried unanimously.

***Roads:** George advised that the road committee met and that recommendation is to skip pave and chip/seal C Drive South from 13 ½ Mile to 15 ½ Mile. Township portion is approximately \$142, 500. George also

discussed the 509 policy. Doug moved and Kyler supported to approve the recommendation from the road committee to skip pave and chip/seal C. Drive South from 13 ½ Mile to 15 ½ Mile Road as the 2023 road project with the township portion approximately \$142,500. Motion carried unanimously.

***Budget Adjustments:** Cathy discussed that the election budget has exceeded and will continue to exceed with new passing of 9 day voting, increased expenses and number of election workers needed for an election. Cathy recommended a budget adjustment from Township Prof contract Services of \$3000 to the following: Elections Supplies: \$1000; Elections Equipment Maintenance: \$1000 and Elections Publishing: \$1000. JC moved and Kyler supported to complete a Budget Adjustment as recommended: Move \$3000 from Township Prof contract Services to Elections Supplies: \$1000; Elections Equipment Maintenance: \$1000 and Elections Publishing: \$1000

***Lawn mowing 2023:** Doug asked board members if White Collar did not raise their prices to go ahead and renew their contract or post for new bids. White Collard responded that they are not raising their rates for 2023. Kyler moved and Terry supported to renew the 2023 contract with White Collar for all mowing within the township as in 2022 with no increase to their rates. Motion carried unanimously.

***Website:** Anne Crandall did meet with Carl and has been working on updating the township website. A preview has been sent to the board to review. Feedback presented on the mobile version and Anne is working on revising that as well. Board thanked Anne for all her hard work. Kyler moved and JC supported to have the website published as presented by Anne. Motion carried unanimously.

Public Comment: Discussion held on marijuana issue in township. Also, further review in regards to a donation from general fund to Marshall Ambulance Authority.

Board Comment: Discussion held on further investigation in assisting the Marshall Ambulance Authority.

Supervisor Doug Damon adjourned the meeting at 8:30 PM

Minutes prepared by Cathy Combs

Cathy Combs, Township Clerk _____

Date: 2/28/23

Doug Damon, Township Supervisor _____

Date: