

**Fredonia Township Board Regular Meeting  
August 21, 2023 6:30 PM  
Fredonia Township Hall  
8803 17 Mile Rd, Marshall, MI 49068**

**MINUTES**

---

**BOARD MEMBERS** present:  Doug Damon, Supervisor  Cathy Combs, Clerk  JC Skowron, Treasurer  Kyler Speaker, Trustee  Terry Day, Trustee

**STAFF** present:  Phil Damon, Fire Chief  Jacob Washburn, Deputy Supervisor/FD Training Officer  Dan Livingston Sr., Calhoun County Planning Commission  George Crandall, Twp. Planning Committee  Terry Travis, Code Enforcement Officer

**PLEDGE OF ALLIGENCE:**

**AGENDA** – Additions/Deletions: None

---

**PUBLIC COMMENTS FOR ITEMS ON THE AGENDA:** Noise Ordinance: The residents' of Lyon Lake made several complaints on excessive noise on an Air BNB home a few weeks ago and there is no current noise ordinance.

**CORRESPONDENCE:** Calhoun County Board of Commissioners will be reviewing the Public Transit and board will need to vote again next month and submit to the county.

---

**MINUTES FROM PREVIOUS MONTH:** July 17, 2023

Terry made a motion and Kyler supported to approve the minutes as printed. Motion carried unanimously.

**APPROVED AS READ**

---

**FINANCIAL REPORT-**

JC provided Revenue and Expenditure report with % of budget used as of 7/31/23.

**FILE FOR AUDIT**

---

**READING OF THE BILLS** by **Cathy Combs**

An invoice register report was presented and reviewed by board with postdates of 7/18/23 – 8/21/23. JC motioned and Terry supported. Motion carried unanimously.

**APPROVED AS READ**

---

**REPORTS:**

**Fire Department:** Phil reported 6 fire and 8 medical calls for the month of July, 2023. Training included ladders and small equipment checks. Rescue 8 will be going in to have the turbo actuator replaced. Chief Damon is very pleased with all the firefighters that gave of their time to help out at the Calhoun County Fair. The department has added two new employees; Macy Mead has had firefighter I & II plus MFR. Kenton Inman will be starting the MFR class in September; we wish both of them well!

**Ambulance:** None

**Cemetery:** There will be one graveside on 8/26 and another one pending. Doug met with Jacob and Phil regarding maps and burial sites. Doug is researching on having the maps recreated and reviewing burial permits on file. Doug is searching for the map for section 5 and may need assistance. Two of the 4 white receptacle containers have been placed back at the Lyon Lake cemetery. The shed needs to be refurbished and gravel distributed in low spots in the driveways.

**Zoning/Ordinance:** None

**Code Enforcement:** Terry Travis has a request to review a home on A. Drive South. He has met with neighbors on 14 ½ Mile Road regarding porta-john service, house has been condemned and cleaning up house on 15 Mile as well.

**Planning Commission:** Reviewing short term rentals

---

**OLD BUSINESS:**

- \***ARPA Funds:** Board discussed the following
- \***ARPA Spreadsheet:** Kitchen/hall flooring and chairs. Still working on estimates and finding chairs.
- \***Doors** – working on a schedule to have repairs completed and handicap button installed
- \***Janitorial Position:** Still searching for candidates
- \***Fire Substation #2:** Suggestion to follow-up with insurance company and Doug will place a call.
- \***Cemetery Rules:** Doug states that 12x12 is the size for cremains and pet cremains should equal 1 so if 2 people per plot then board would need to review. Discussion held on not reopening the burial site for a pet burial.

**NEW BUSINESS:**

- \***Budget-ARPA Expense Budget:** Cathy advised that we need to add ARPA expense account in the budget for 2023-2024. Kyler also suggested to add 2022-2023 and discussion held on to at this time let the auditor review. Cathy made a motion and Kyler supported to add the account for ARPA expense for 2023/2024 in the amount of \$73,065.83. Motion carried unanimously. Cathy made a separate motion and Kyler supported to add the account for ARPA expense – 2022-2023 as well. Motion carried unanimously.
- Increase Supervisor Miscellaneous Budget:** Cathy made a motion and Kyler supported to move \$85 amount from office supplies to miscellaneous supervisor budget to cover the \$30 per month phone allowance. Motion carried unanimously
- \***Planning Services Contract:** Doug discussed the county contract and because all the board members did not have a copy in front of them to review, this will be tabled until September board meeting.
- \***Noise Ordinance:** Several audience members discussed excessive noise at a house on Lyon Lake a few weeks ago. Discussion held and a sample noise ordinance will be drafted and discussed at the September board meeting.
- \***Cemetery Sexton Assistant (Pontem/sorting out receipts):** Discussion held on hiring someone to sort out receipts, match burial permits and enter into software program-Pontem. Doug will put expectations together for position. Cathy made a motion and Terry supported to pay B. Parker \$15 hourly rate to sort receipts, burial permits, Pontem, maps, etc. Motion carried unanimously.

**Public Comment:**

- \*Property on 14 ½ Mile and storing porta johns
- \*ID card in front of each township official would be nice
- \*Planning Services Contract: suggestion to keep it in house

**Board Comment:**

Cathy thanked the fire department for covering a night during the fair. Doug advised LARA was contacted on the marijuana grow facility. Tractor show will be held in September at the Eckford Community Center.

**Supervisor Doug Damon adjourned the meeting at 7:42 PM**

---

Minutes prepared by Cathy Combs

**Cathy Combs, Township Clerk** \_\_\_\_\_

**Date: August 30, 2023**

**Doug Damon, Township Supervisor** \_\_\_\_\_

**Date:**